



BANGALORE ELECTRICITY SUPPLY COMPANY LIMITED

No. BESCOM/BC-22/D(F)/2207/2014-15/CYS-16
Encl: I to VI

Corporate Office,
K.R.Circle, Bengaluru-1,
Date: 19/01/2015

CIRCULAR

Sub: Solar Roof-Top Photo-Voltaic [SLRTPV] Billing, Settlement & Accounting Procedure

- Ref: 1. Determination of tariff order KERC/S/03/1/10.10.2013.
2. Government of Karnataka Solar Policy 2014-21/EN 21 VSC 2014 dated 22.05.2014.
3. BESCOM Order BESCOM/BC-51/3584/2014-15/CYS-33/07.11.2014.

In continuation to above references, BESCOM is pleased to issue Billing, Settlement & Accounting procedures in respect of SRTPV installations as follows:-

Manual Bills needs to be issued till the development & implementation of Billing functionality by the service providers in both R-APDRP & TRM system.

I. DUTIES & RESPONSIBILITIES OF SUB-DIVISION

MONTHLY METER READING & BILLING PROCEDURE :

1. Installation shall be assigned with same Reading date/Billing Cycle, MR Code and Next spot folio of the adjacent RRNO/ Account ID.
2. The area AE/JE of the Sub-Division has to prepare the bill manually in duplicate and serve the original to the consumer and return the bill pad containing duplicate copies to the Revenue section at the end of the reading date. The Bill format shall be as per Annexure-I.
3. Revenue Section has to prepare the bill skeleton and send it to Section Office at least on the previous day of-reading
4. Sample Bill Calculations are enclosed as per Annexure-IA to IC.
5. Thereafter, a bill shall be generated in the CCB/TRM system for the Net energy to incorporate the demand pertains to BESCOM in DCB.
6. A dummy meter shall be created in the system in place of the existing meter (the existing meter is removed and fixed towards SRTPV generation) from the date of installation of SRTPV.
7. The net Import consumption shall be converted in to the reading and fed into the system and a bill for FC/DC, EC & Tax shall be raised in the system.
8. If the Export Energy is more than Import Energy, same reading shall be entered and bill for Zero consumption shall be created i.e., only FC/DC shall be raised in the system.
9. Bills due for payment by Consumers shall be followed up similar to normal Consumers including disconnection procedures.
10. Sub-division has to get a JV adjustment from the Division office towards BESCOM dues [Fixed

Charges/Demand Charges +other dues if any] and enter the same against the consumer accounts on or before 25th of every month. The date of JV adjustment should be given with date as 15th (To avoid calculation of LPC)

11. To get adjustment JV well in time, SDO has to send a consolidated Billing statement to the Division Office with a copies to GM(DSM)/GM(PP) on or before 18th of the same month as per Annexure-III.

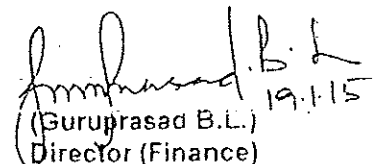
II. DUTIES & RESPONSIBILITIES OF DIVISION

PROCEDURE FOR BILL PASSING AND SETTLEMENT OF POWER PURCHASE BILLS :

1. Obtain Billing statements from all the Sub-Divisions on or before 16th of every month as per Annexure-III.
2. Treat Annexure-III as "Consolidated Invoice" towards Power Purchase bills of Consumers, if there is any case of Export Energy is more than Import Energy and payment/Adjustment to Consumer is due.
3. Check for Arithmetical accuracy and Consolidate as per Annexure-IV.
4. Bills to be passed duly assigning BRNO & Date.
5. Put up encasement as per Annexure-V.
6. Send Adjustment JV to Sub-division duly mentioning the RRNOs and amount needs to be credited/ Adjusted against BESCO dues of the Consumer Accounts on or before 20th.
7. Obtain funds and arrange payment to Consumers on or before 30th through NEFT. No need to seek any revenue budget.
8. All Solar RTPV bills shall be subject to post audit in the same month.
9. As per clause 8.04 of the agreement approved by Commission, BESCO shall pay interest at 1% per month on prorata basis as is being levied on the consumer for late payment beyond 30 days.
10. Interest payable if any, due to delay in settlement shall be recovered from concerned erring employee.

The GM(F&T) will inform the applicability of duties and taxes if any to be recovered from the Solar Payment bills of the Consumers separately. However, this can not be treated as show-stoper in passing the current bills. Any arrears payable by the consumers on account of clarification issued by GM(F&T) Section shall be recovered in the subsequent bills of the consumers.

Any laxity in this regard will be viewed very seriously and disciplinary action will be taken as per CDCA rules.


(Guruprasad B.L.)
Director (Finance)
19.1.15

Copy to:

1. The Chief General Manager(F&C)/CA/Operations BESCO Corporate office.
2. All Zonal Chief Engineers Elec., / Controller of Accounts , BESCO.
3. All Superintending Engineers Elec/Dy.Controller of Accounts, C,O&M Circle, BESCO.
4. All General Managers, BESCO Corporate Office, Bangalore.
5. GM (DSM) /GM (Power Purchase)/GM(EA) shall device a procedure to incorporate the Solar Energy details in to the Energy Input statements and Energy Audit etc.,
6. All Executive Engineers EI / Accounts officers C,O&M Division, BESCO.
7. All Accounts officers (Internal Audit), C,O&M Division, BESCO.
8. All Asst. Executive Engineers EI / AAOs/Sr.Assts, C,O&M Sub-Division, BESCO.
9. P.S to MD/DT.
10. MF.