

**APPLICATION FORM
FOR EMPANELMENT OF EPC CONTRACTOR/SYSTEM
INTEGRATOR/DEVELOPER**

COMPANY DETAILS		
1	Name of the Company	
2	Company Registration No.	
3	GST Registration No.	
4	Empanelment application for (Please put \checkmark mark):	
4.1	EPC Contractor / System Integrator	<input type="checkbox"/>
4.2	Developer	<input type="checkbox"/>
5	Registered Address of the Company with Telephone/Fax No., Email ID	
6	Name of the authorized representative at the company with Communication address, contact no. and email ID	
7	Empanelment fee Paid Details	

Name & Signature of Authorized person
with seal of the company

Checklist of documents to be enclosed for empanelment of EPC Contractor/System Integrator

Sl. No.	Criteria	Particulars	Enclosure details
1	The Agency/Firm should be in existence for a minimum of One year as any of the following: a) Company registered under the Companies Act 1956/2013 b) Company registered under Limited Liability Partnerships (LLPs) act 2008 c) Partnerships firm registered under Partnerships Act 1932 d) Proprietorship Firms e) MSME registered with Central/state government authority (NSIC, SIDC, DIC)	Incorporation/registration certificate issued by competent authority	Yes / No
2	The Agency/Firm should be recognized either a Solar EPC contractor or Solar PV System integrator or PV module manufacturer or both	Certificate/empanelment notification issued by any State/Central Government	Yes / No
3	The Agency/Firm should have successfully set up a commissioned grid connected ground mounted solar PV power plants on turnkey basis in the last 5 years as follows: a. Minimum of 1MW b. Minimum One project of 500 kW and above capacity at a single location	Copies of Work Awards/POs/LOI	Yes / No
3		Commissioning and synchronization certificates issued by an officer not below the rank of Executive Engineer or Equivalent rank	Yes / No
4	The Agency/Firm should not have been defaulted against any Work/Service against any of the previous Orders placed by any State / Central Government/Public sector undertakings/ Private Sector as on the date of submission of documents	Self-declaration letter by Authorized signatory with name & seal (format is enclosed as Annexure-I)	Yes / No
5	The Agency/Firm should not have been blacklisted by any State / Central Government / Public sector undertakings/ Private Sector as on the date of submission of documents	Self-declaration letter by Authorized signatory with name & seal (format is enclosed as Annexure-II)	Yes / No

6	The Annual turnover of the Agency/Firm should not be less than Rs.2 Crores in any one of the preceding three financial years 2017-18, 2018-19 and 2019-20	Balance Sheet, Profit & Loss accounts/statements duly certified by auditors for the preceding three financial years 2017-18, 2018-19 and 2019-20	Yes / No
7	The Net Worth of the Agency/Firm should not be less than 100% of the paid-up share capital as on the last day of the latest audited financial year	For newly established firms in existence for less than 3 years, only the latest audited financial statements would suffice	Yes / No

Name & Signature of Authorized person
with seal of the company

Checklist of documents to be enclosed for empanelment of Developer

Sl. No.	Criteria	Particulars	Enclosure details
1	The Agency/Firm should be in existence for a minimum of One year as any of the following: a) Company registered under the Companies Act 1956/2013 b) Company registered under Limited Liability Partnerships (LLPs) act 2008 c) Partnerships firm registered under Partnerships Act 1932 d) Proprietorship Firms e) MSME registered with Central/state government authority (NSIC, SIDC, DIC)	Incorporation/registration certificate issued by competent authority	Yes / No
2	The Agency/Firm should be recognized as a Renewable Energy Services Company (RESCO)	Certificate/empanelment notification issued by any State/Central Government	Yes / No
3	The Agency/Firm should have an operational portfolio of grid connected ground mounted solar PV power plants commissioned in the last 5 years as follows: a. Minimum of 1MW b. Minimum 1 project of 500 kW and above capacity at a single location	Copies of Work Awards/POs/LOI	Yes / No
		Copy of the PPA	Yes / No
		Commissioning and synchronization certificates issued by an officer not below the rank of Executive Engineer or Equivalent rank	Yes / No
		Performance certificate for continuous satisfactory functioning for a minimum period of One year, duly recording generation of the plant, issued by an officer not below the rank of Executive Engineer or Equivalent rank. The Performance certificate should not be older than 6 months	Yes / No

4	The Agency/Firm should not have been defaulted against any Work/Service against any of the previous Orders placed by any State / Central Government/Public sector undertakings/ Private Sector as on the date of submission of documents	Self-declaration letter by Authorized signatory with name & seal (format is enclosed as Annexure-I)	Yes / No
5	The Agency/Firm should not have been blacklisted by any State / Central Government / Public sector undertakings/ Private Sector as on the date of submission of documents	Self-declaration letter by Authorized signatory with name & seal (format is enclosed as Annexure-II)	Yes / No
6	The Annual turnover of the Agency/Firm should not be less than Rs.2 Crores in any one of the preceding three financial years 2017-18, 2018-19 and 2019-20	Balance Sheet, Profit & Loss accounts/statements duly certified by auditors for the preceding three financial years 2017-18, 2018-19 and 2019-20 For newly established firms in existence for less than 3 years, only the latest audited financial statements would suffice	Yes / No
7	The Liquid assets of the Agency/Firm should have cash at bank + term deposits + availability of fund-based credit facility in any Nationalized Scheduled Bank as on 31.07.2020 or at a later date should not be less than Rs.1 Cr.	Availability of cash at bank, term deposit and availability Fund based credit facility should be supported by a certificate issued by any Nationalized Scheduled Bank	Yes / No

Name & Signature of Authorized person
with seal of the company

Format for Self-declaration for Not defaulted
(Self-declaration by authorized representative on company letter head)

I/we, _____ (Insert Authorised person name) on behalf of _____ (Insert Company Name), which is _____ (select category out of EPC Contractor / System Integrator / Developer), office at _____ (registered office address) do solemnly affirm and state that

1. I/we have not been defaulted against any Work/Service against any of the previous Orders placed by any State / Central Government/Public sector undertakings/ Private Sector as on the date of submission of this application.
2. I _____ (Insert Authorised person name) on behalf of _____ (Insert Company Name), declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment under Section 199/200 of Indian Penal Code.

Date:

Place:

(Signature)

Name

Seal

Annexure-II

Format for Self-declaration for Not blacklisted **(Self-declaration by authorized representative on company letter head)**

I/we, _____ (Insert Authorised person name) on behalf of _____ (Insert Company Name), which is _____ (select category out of EPC Contractor / System Integrator / Developer), office at _____ (registered office address) do solemnly affirm and state that

1. I/we have not been blacklisted by any State / Central Government / Public sector undertakings/ Private Sector as on the date of submission of bid.
2. I _____ (Insert Authorised person name) on behalf of _____ (Insert Company Name), declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false/not true, I will have to face the punishment under Section 199/200 of Indian Penal Code.

Date:

Place:

(Signature)

Name

Seal