



BANGALORE ELECTRICITY SUPPLY COMPANY LIMITED
(Wholly owned Government of Karnataka Undertaking)

No.BESCOM/GM(A&HR)/DGM(HRD)/BC-40/2023-24/
Encl:

Corporate Office, HRD Centre,
Crescent Towers, Crescent Road,
1st Floor, Bengaluru.

☎ : 080-22356756

✉ : dgmhrd.work@gmail.com

Date:

11 SEP 2023

OFFICIAL MEMORANDUM

Sub: Conducting 4 days Residential Training program on “**Productivity Improvement through Team Building and Effective Communication**” Organized by National Productivity Council New Delhi, India for BESCOM Officers – Reg.

Ref: Email from Director & GH (Industrial Engineering), NPC on 06.09.2023.

The following Officer is deputed to attend 4 days Residential Training program on “**Productivity Improvement through Team Building and Effective Communication**” to be conducted by National Productivity Council New Delhi, India. from **19.09.2023 to 22.09.2023**.

SL. No.	Names	Designation	Place of Working	Contact No.
1	Sri. Chandrashekar P.	Senior Personal Secretary	Office of the Managing Director, BESCOM Corporate office	94489 99969

Program fee: Registration fee of Rs.58,500/- Plus 18% GST per participant (Inclusive of Boarding and Accommodation) shall be paid before 04.09.2023 by the concerned pay disbursing office, by NEFT mode to:

- **Beneficiary Name:** M/s. NATIONAL PRODUCTIVITY COUNCIL
- **Bank Name:** State Bank of India.
- **Branch:** GIDC Electronic Estate Gandhinagar.
- **Bank A/c No:** 39739716062.
- **IFSC Code:** SBIN0007949.
- **PAN No:** AAATN0402F.

Place & Venue of the Training – Goa

Reporting Date & Time: 12:00 PM on 18.09.2023 (Monday).

Contact Person: Sri. Vikas Meena, Deputy Director, National Productivity Council,
Mob No. 88669 43946. E-mail Id: vikas.meena@npcindia.gov.in

The participating officer are eligible for **TA and DA as per Norms**.

NOTE:

1. The officer deputed must attend the training program compulsorily.
2. If the official is unable to attend the training program due to unavoidable situations, then their controlling officers shall make alternate arrangements to depute official of equivalent cadre from their sections as substitute.
3. The official requested to keep this office informed regarding their participation in the training program by sending e-mail to dgmhrd.work@gmail.com and furnish overall feedback through their controlling officer along with a copy of course material provided at the training program to the undersigned within 7 days from the date of completion of the training program (Softcopy to email ID : dgmhrd.work@gmail.com)
4. All the participants of the training program have a mandatorily follow the SOP of Covid-19 rules as directed by the Government from time to time.
5. After completion of training the deputed officers are instructed to further train the concerned Officers/Employees of BESCOM.
6. This OM can be download at BESCOM Website: <https://bescom.karnataka.gov.in> (BESCOM Website Home Page/Documents/HRD Centre/Files of FY 2023-24)

Approved by Hon'ble MD,
BESCOM

(C.N. Manjunatha, K.A.S.)
General Manager (A&HR),
BESCOM, Bengaluru

Copy to:

1. The Deputy General Manager, HRD Centre, BESCOM, Crescent Towers, Crescent Road, Bengaluru.
2. The Personal Secretary to MD/DT/DF/CS, Corporate office, BESCOM, Bengaluru.
3. The Assistant General Manager (E&S)/(I/A), Corporate office, BESCOM, Bengaluru.
4. The Deputy Director, National Productivity Council, 5-6, Institutional Area, Lodhi Road, New Delhi – 110003.
5. Concerned Officers.
6. O.C/M.F